

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – FEBRUARY 9, 2021

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session in accordance with ACT 302 of the Regular Session R.S. 42:17.1 and in consideration of the safety and well-being of the Board's members, staff, and communities directly impacted by the COVID-19 Public Health Emergency (Proclamation 27 JBE 2020), the Board's regular meeting was convened remotely, via teleconferencing/videoconferencing on Tuesday, February 9, 2021, at 12:00 noon, Chalmette, Louisiana.

After Pledge of Allegiance, Roll was called.

Members present were: Mr. Larry M. Aisola, Jr., President; Ms. Rachel L. Nunez, Vice President; Mr. Harold J. Anderson, Secretary and Rev. Henry Ballard, Jr., Treasurer. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Suresh Shah, All South Consulting Engineers LLC; Mr.'s Gary Poirrier and Zeljko Franks, Associated Terminals; Deborah Keller, DDKeller & Partners; Mr. Mark Melancon, Intelligent Transportation Systems; Ms. Tracey Hartgrave and Mr. John Palm, McGriff; Meaghan McCormack, St. Bernard Economic Development Foundation and Mr. Joseph DiFatta, St. Bernard Parish Sheriff's Office.

President Aisola asked for a Moment of Silence in remembrance of Mr. William T. Bergeron. Mr. Heaphy expressed his and the Port's appreciation for having Mr. Bergeron as a member of the Board of Commissioners and recognized his commitment and dedication to the maritime industry. The Board offered their condolences to Mr. Bergeron's family. Mr. Heaphy also acknowledged a phone call from Rep. Raymond Garofalo who offered his condolences to the Port.

President Aisola asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on January 12, 2021.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with Smart Pixel, LLC for 4,800 sq. ft. of storage space located at 410 Bonita Drive, Building 176 (North Half), Chalmette Terminal.

On motion of Ms. Nunez, seconded by Rev. Ballard, and after asking for any public comment the Board unanimously approved a new month-to-month lease with Smart Pixel, LLC for 192 sq. ft. of office space, Suite #10C, located on the Second Floor of the Administration & Security Complex building, Chalmette Terminal.

President Aisola recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the operating and capital budgets, professional services, Balance Sheet and Lessees Arrears. The Board discussed the Finance Report.

President Aisola then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the Generator Inspection contract with Diesel Service, Grant Consulting Contract with Jerry V. Graves, Sr., Wastewater Treatment Plan/ Chalmette Terminal Advertisement for Bid, Chalmette Terminal Transit Shed (ASR) Groundbreaking and Personal Disclosure forms required by the Louisiana Board of Ethics that are due by May 15, 2021 for all board members. Mr. Heaphy then recognized Mr. Roche who updated the Board on current and proposed construction projects. Rev. Ballard voiced his questions and concern regarding contracting with a previous employee of the Port. Mr. Heaphy noted Rev. Ballard's concerns and clarified that Mr. Graves has not been an employee of the Port for several years.

On motion of Ms. Nunez, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to discuss authorization for the Executive Director to accept the annual Insurance Renewal Package ending February 28, 2021, upon the recommendation of the Agent of Record (McGriff, Seibels & Williams, Inc). Mr. Heaphy recognized Ms. Hartgrave who informed the Board of the steps McGriff has taken in pricing the renewal insurance package. The Board inquired as to the reasons for the large premium increase in the MPortsPlus Package and also asked if McGriff is doing additional shopping for a lower rate. Mr. Anderson asked if an extension of the current MPortsPlus Package was possible in order to do additional shopping for a lower premium. Ms. Hartgrave agreed if the premiums did not reach an agreeable amount for the Port, she would ask the companies for an extension to shop other alternatives.

On amended motion of Rev. Ballard, seconded by Ms. Nunez, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to accept all insurance renewal policies, recommended by the Agent of Record, except for the MPortsPlus Package which will require additional pricing by the Agent before being submitted to the Board for approval.

On motion of Rev. Ballard, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to surplus Two (2) Non-Functional Teller Stackers, approximately 87 feet long and 7.5 feet wide.

On motion of Rev. Ballard, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a Cooperative Endeavor Agreement with St. Bernard Parish Government providing SBPG with a Point of Distribution in the event that a hurricane has made landfall in/around the Parish.

On motion of Rev. Ballard, seconded by Ms. Nunez, and after for any public comment, the Board unanimously approved a Cooperative Endeavor Agreement with Entergy providing Entergy with a Point of Distribution in the event that a hurricane has made landfall in/around the Parish.

President Aisola asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Aisola asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Rev. Ballard, seconded by Mr. Anderson, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary